

TOWN OF WASHINGTON
TOWN BOARD
MINUTES
September 10, 2020

The Town Board of the Town of Washington held its regular meeting on Thursday, September 10, 2020, at the Town of Washington Town Hall, 10 Reservoir Dr., Millbrook, NY. Due to the Coronavirus, and by the virtue of the Executive Orders of Governor Andrew Cuomo, the Town Board met without the public in attendance. The public was able to access the meeting via Zoom.

Supervisor Gary Ciferri opened the meeting at 7:00 PM with the following present: Councilmen Stephen Turletes, Robert Audia and Michael Murphy and Town Clerk Mary Alex.

Village Trustee Tim Collopy and Millerton News reporter Judith Balfe attended via Zoom.

The meeting was opened with the Pledge of Allegiance.

Supervisor Ciferri notified the Town Board that Millbrook Tribute Garden, Inc. made the following donations: Recreation Fee Waiver \$2,000.00, Senior Bus Trip \$2,000.00 and Generator project \$12,000.00. Supervisor Ciferri said he is extremely grateful for the continued support from the Board members of the Millbrook Tribute Garden. Their generosity allows the Town to offer recreational programs to those who may not otherwise participate in social programs.

On a motion made by Councilman Audia and seconded by Councilman Turletes, the Board accepted the proposal from Millbrook Fence in the amount of \$475.00 to take down and remove 20 feet of damaged top rail, to replace the top rail, restraighten the existing chain link mesh and retie fence to post and top rail. The vote was as follows:

Supervisor Ciferri: AYE
Councilman Turletes: AYE
Councilman Audia: AYE
Councilman Murphy: AYE
Councilman DeBonis: ABSENT

Recreation Director Edson submitted a written report, which advised that she is in communication with Village of Millbrook Trustee Collopy about the exclusive rental of the gymnasium in the Village Hall. Ms. Edson offered a proposal which would allow the Town Recreation program exclusive rights to operate programs or rent out the gym facility, removing the burden from the Village, in exchange for consideration of \$10,000.00. Trustee Collopy said he is in favor of this, and he has communicated the idea to other Village personnel. Ms. Edson has drafted a preliminary agreement which will be reviewed by the Village attorney. The Town Board said they would like the agreement to be available and completed during the Town budget process.

The Town Board reviewed the short-term goals related to park improvements submitted by Recreation Director Edson. The improvements include:

- Fixing or replacing the lawnmower which has been in service since 2014. \$3,087.50 to repair or \$10,959.00 to replace. (Reardon Briggs)
- Playground area by the pool: remove mulch, repaper the base and replace with new mulch.
- Small pavilion: repair the side roof.
- Concession building: repaint the top.
- Pool fence: paint.
- Supervisor Ciferri added staining the wooden fence around the soccer field.

Spring projects:

- Paint inside wall of the pool
- Blacktop the driveway

The Board was directed to the Revenue and Expense report which shows there is availability in this year's budget to complete the work. Councilman Audia said he would reach out to Reardon Briggs to determine if there is a trade in available, if the town is to purchase a new mower. He will also ask if this is the correct size mower for the park. Councilman Audia will advise the Board when he has additional information.

The Board authorized the current improvements provided they were completed within the budgeted amount of money available. The spring projects will be discussed during the budget process.

On a motion made by Councilman Audia and seconded by Councilman Turletes, the Board accepted the following Budget Transfers as presented by Bookkeeper Petrone:

Resolution for		
Budget Adjustments for 9-10-20 Sept Town Board Meeting		
Account	Account Name	Adjustment
A.0000.2089.0400	Extended Camps Revenue	\$5,000.00
A.0000.2089.0411	Summer Camp Revenue	-\$5,000.00
Note.: to transfer Revenue from the Summer Camp line to Extended Camp line		
Account	Account Name	Adjustment
A.7310.0400	Extended Camps Expense	\$5,000.00
A.7310.0411	Summer Camp Expense	-\$5,000.00
Note.: to transfer Revenue from the Summer Camp line to Extended Camp line		

Account	Account Name	Adjustment
A.7310.0412	Summer Sports	\$400.00
A.7310.0411	Summer Camp Expense	-\$400.00
Note.: to transfer from the Summer Camp line to Summer Sports line		
Account	Account Name	Adjustment
A.7110.0403	Park & Pool Concession	\$2,000.00
A.0000.2025.0100	Park & Pool Concession Revenue	\$2,000.00
Note.: to adjust the Park & Pool Concession revenue line and increase the Concession CE Line		
Account	Account Name	Adjustment
a.7110.0111	Park & Pool Concession Salary	\$3,500.00
A.7110.0100	Pool Life Guard Salary	-\$3,500.00
Note.: to transfer from the Life Guard Salary line to Park & Pool Concession line		

The vote was as follows:

Supervisor Ciferri: AYE
Councilman Turletes: AYE
Councilman Audia: AYE
Councilman Murphy: AYE
Councilman DeBonis: ABSENT

Town Clerk Alex provided a monthly report:

- All departments have provided monthly reports which have been forwarded to the Town Board.
- The Town Clerk's office is currently busy with sales of DEC Sporting licenses.
- As requested by Bookkeeper Petrone, a 2021 budget proposal is being prepared.
- Deputy Clerk Moore is working with General Code to provide them with paperwork and documentation for the Town's updated Code Book.

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Town Clerk Alex requested permission to go to bid for Highway Materials. Acting Mayor Herzog has been notified that the town will be seeking bids. She is awaiting his decision as to whether they wish to proceed with the town or seek their own bids.

On a motion made by Councilman Audia and seconded by Councilman Murphy, the Board authorized Town Clerk Alex to advertise and seek bids for Highway materials from the period of November 1, 2020 – October 31, 2021. The vote was as follows:

Supervisor Ciferri: AYE
Councilman Turletes: AYE
Councilman Audia: AYE

Councilman Murphy: AYE
Councilman DeBonis: ABSENT

Town Clerk Alex notified the Board that a special meeting must be scheduled for the presentation of the 2021 Preliminary budget. On a motion made by Councilman Turletes and seconded by Councilman Audia the following meetings were scheduled:

- Thursday, October 1st at 6:00 PM to present the preliminary 2021 Budget
- Mondays, October 19 and 26, 6:00 PM, Budget workshop
- Monday, November 2 at 6:00 PM, Budget workshop if required

The vote was as follows:

Supervisor Ciferri: AYE
Councilman Turletes: AYE
Councilman Audia: AYE
Councilman Murphy: AYE
Councilman DeBonis: ABSENT

Town Clerk Alex provided the Board with an update on the CDBG Park Improvement project. MCT at Services is scheduled to return to the park on September 28th to complete the items yet to be finished. The Town was notified by Audra Murray of Dutchess County Planning and Development that an extension must be requested if the project will not be completed by October 1. The Board was advised that the cement pathway must be completed by the Highway Department. Highway Superintendent Spagnola said the work will not be done by October 1.

RESOLUTION

On a motion made by Councilman Audia and seconded by Councilman Turletes, the following resolution was offered:

WHEREAS, the Town has received funding through the Community Development Block Program, administered by Dutchess County Planning and Development; and

WHEREAS, the project must be completed by a deadline of October 1 or and extension must be requested; and

WHEREAS, the Town will not complete the installation of a cement walkway to the shower house by October 1; and

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Washington does hereby authorize Town Clerk Alex to prepare documents to request a one-year extension for the project.

The vote was as follows:

Supervisor Ciferri: AYE
Councilman Turletes: AYE
Councilman Audia: AYE
Councilman Murphy: AYE

Councilman DeBonis: ABSENT

Councilman Turletes provided a report on the Recreation programs. The Department and the Recreation Commission will continue to offer programs following federal, state and county guidelines. Dodgeball will begin next week and will take place outside. Fall Soccer kicks off on Saturday with a decrease in participation over previous years. Families with children attending private schools have signed pledges which commit them to reducing Covid exposure and limiting athletic programs to those offered through their schools. Other families are limiting activities to reduce Covid exposure.

The Recreation Commission has received resumes from two potential candidates for the vacant commission position. They will make a recommendation to the Town Board in the next two months.

Councilman Audia advised that he is working on the generator for the Town Hall and the Highway Garage.

Councilman Murphy notified the Board that he has offered to meet with the departments for long range planning as advised by the Office of the State Comptroller. He hopes that Councilman Turletes will assist him. He expects to receive information on personnel needs, equipment, training and anything else the town may need to implement 3 – 5 year plans. Supervisor Ciferri thanked Councilman Murphy for spearheading this project.

At 7:50 PM, on a motion made by Councilman Murphy and seconded by Councilman Audia, the Board moved into Executive Session to discuss a personnel matter specific personnel matter. The vote was as follows:

Supervisor Ciferri:	AYE
Councilman Turletes:	AYE
Councilman Audia:	AYE
Councilman Murphy:	AYE
Councilman DeBonis:	ABSENT

At 8:45 PM, on a motion made by Councilman Murphy and seconded by Councilman Audia the regular meeting resumed. The vote was as follows:

Supervisor Ciferri:	AYE
Councilman Turletes:	AYE
Councilman Audia:	AYE
Councilman Murphy:	AYE
Councilman DeBonis:	ABSENT

On a motion made by Councilman Turletes and seconded by Councilman Murphy the following claims were accepted as presented:

Gen Fund A	\$59,771.98
Gen Fund B	\$1,929.85

Highway Fund DB \$48,024.36

Trust & Agency \$1,767.50

TOTAL \$111,493.69

The vote was as follows:

Supervisor Ciferri:	AYE
Councilman Turletes:	AYE
Councilman Audia:	AYE
Councilman Murphy:	AYE
Councilman DeBonis:	ABSENT

There being no other business, on a motion made by Councilman Audia and seconded by Councilman Murphy, the meeting was closed at 9:30 PM. The vote was as follows:

Supervisor Ciferri:	AYE
Councilman Turletes:	AYE
Councilman Audia:	AYE
Councilman Murphy:	AYE
Councilman DeBonis:	ABSENT

Mary Alex, Town Clerk

9/21/20