

Town of Washington
Reorganization Meeting
January 3, 2011

The Town Board of the Town of Washington held the annual Reorganization meeting on Monday, January 3, 2011. Supervisor Prisco called the meeting to order at 8:10 PM with the following present: Councilmen Stephen Turletes, Robert Audia and William Murphy, Town Clerk Mary Alex and Attorney for the Town John Gifford.

Also present were Howard Schuman, Joan Trombini, Maureen King, Joshua Mackey, Kate Farrell, Karen Mosca and Ron Mosca.

Supervisor Prisco opened the meeting with the Pledge of Allegiance.

Supervisor Prisco's 2011 Vision Statement:

To continue to improve our spirit of working together – both within the town and with the village to improve our quality of life for all. To be able to fill any vacancies that might occur on town boards with qualified new faces as we face the future.

To see the new park expansion completed and the ballfields actively being used by children and adults – playing lacrosse, soccer and using the walking track.

The Wetlands study being brought to some sort of conclusion after extensive study and public input.

The Comprehensive Plan should move along throughout the year. There should be serious progress completed with much work by committees and, again, input from the public. Supervisor Prisco thanked Mrs. King, Mrs. Mosca, Ms. Farrell and Mr. Mackey for taking charge of the Comprehensive Plan and moving forward with it. Supv. Prisco said she continues to hear very positive feedback from the community.

The Town of Washington and Village of Millbrook Joint Disaster Planning Committee will have completed their work and presented a very extensive plan for approval to the Village and Town.

I hope to begin to discuss the possibility of looking into building a new Town of Washington Garage in the future. Also, I hope to have the road study committee reporting on its progress this year.

I hope to be able to remain within the budget that we have developed for the Town for 2011 and still maintain the necessary services that the residents of our Town have always enjoyed.

Happy and Healthy New Year to all and thank you to all the employees of the Town of Washington who will be the people who will make us proud to live in our Town.

Members of the Comprehensive Plan were present to discuss with the Town Board the idea to create a website exclusive to the Comprehensive Plan. Mr. Mackey said the comments they repeatedly have heard are the public wants the ability to participate and how can they participate. The committee has looked at other plans and websites and has found those that have a separate dedicated Master Plan website have more content, more ways to interact and more ways to communicate. After having met with the Town's IT consultant to create a separate site, Mr. Shequine has prepared for the town a proposal outlining the costs associated with the creation of a separate website. The cost is \$2,080.00 to implement. The website will require monitoring to ensure inappropriate material is not added, and the committee members have volunteered to do that on an alternating monthly basis. The committee believes this will give people another avenue to provide input. They said that this will continue to add transparency to the process, and will eliminate one on one discussion because people will be directed to add their comments to the website, rather than an individual's email address. Town Clerk Alex advised that during the tax collection period, she would be available on a very limited basis to assist with the website.

On a motion made by Councilman Audia and seconded by Councilman W. Murphy the Board accepted the proposal from BTC Consulting for the design of a website for the Comprehensive Plan in the amount of \$2,090.00 and a \$20.00 monthly hosting fee. All ayes were recorded.

Mr. Mackey advised the Board that the Planning Board would be discussing a reviewing possible zoning revisions including one pertaining to signage. The Town Board felt that if the Planning Board, ZBA or Zoning Administrator had any suggestions, they should bring them forward, as there is a delay in the Comprehensive Plan completion.

On the recommendation of Supervisor Florence Prisco, a motion was made by Councilman Audia and seconded by Councilman W. Murphy to

Appoint

Stephen Turletes as Deputy Supervisor.

-Laura Hurley as Bookkeeper to the Supervisor and Clerk of the Assessor

-Dana Lopergalo as Justice Court Clerk and Clerk of the Building and Zoning Department

-Nikki Caul as Secretary to the Planning Board, Zoning Board of Appeals and Master Plan Committee

-John (Jack) Neubauer as Building Inspector and Zoning Administrator

-Louis Spagnola, Jr. as Constable and Louis Spagnola III as Deputy Constable

-Joseph E. Adams as Dog Control Officer

-David Greenwood as Town Historian.

-Appoint Don Hanson to an additional 7 year term on the Planning Board.

Don Marshall has requested that he not be reappointed to the Zoning Board of Appeals. Supervisor Prisco will send a letter to Don, and the Town will request letters of interest to replace Mr. Marshall.

On a motion made by Councilman Turletes and seconded by Councilman W. Murphy the Board established the regular meeting on the 2nd Thursday of the month beginning at 7:00 PM.

On a motion made by Councilman W. Murphy and seconded by Councilman Turletes the Board appointed the Bank of Millbrook as Official Depository of Town funds. All ayes were recorded, except for Councilman Audia who abstained.

On a motion made by Councilman Turletes and seconded by Councilman Audia the Board appointed the law firm of Van de Water and Van de Water as Attorneys for the Town. All ayes were recorded. Supervisor Prisco thanked John and Rebecca for all of their work, especially since their attendance at Town Board meetings is often pro-bono.

On a motion made by Councilman Turletes and seconded by Councilman Audia the Board authorized the Supervisor to invest town funds in time or authorized investments as approved by the Town Board. All ayes were recorded.

On a motion made Councilman Audia and seconded by Councilman Turletes the Board established the official rate of mileage is 44 cents per mile for reimbursement to employees and elected officials. All ayes were recorded.

On a motion made by Councilman Turletes and seconded by Councilman Audia the Board moved to compensate highway employees within the limits of appropriated funds as established in the 2011 budget. All non-salaried employees are to receive time and a half for hours worked over 40 hours per week. All ayes were recorded.

On a motion made by Councilman W. Murphy and seconded by Councilman Audia the Board moved to establish a procurement policy to authorize the Highway Superintendent to spend up to \$3,500.00 to buy additional equipment and highway materials without prior approval, \$3501. - \$5,000.00 with prior approval and \$5,001. - \$10,000.00 with approval and quotes from at least two vendors supplying materials. All ayes were recorded.

On a motion made by Councilman Audia and seconded by Councilman Turletes the Board authorized all elected officials to attend the Association of Towns meeting in February, if they so desire. All ayes were recorded.

On a motion made by Councilman Audia and seconded by Councilman Turletes the Board established the rates of compensation for all officials and employees as indicated in the 2011 budget without a previous audit from the Town Board. All ayes were recorded

2011 Schedule of Salaries of Elected & Appointed Officials

| OFFICER | POSITION | SALARY | Standard Work Week |
|-------------------------|-------------------------------|----------|--------------------|
| Florence Prisco | Supervisor | 17,240 | |
| Stephen Turletes | Deputy Supervisor | 5,150 | |
| | Councilmen (Three) | 4,120 | |
| Mary Alex | Town Clerk | 40,038 | |
| Deputy Town Clerk | Irene Wing | 27,053 | 30 hours |
| Laura M. Hurley | Bookkeeper to Supervisor | 22,509 | 20 hours |
| James Brownell | Highway Superintendent | 54,106 | |
| Warren McMillan | Recreation Director | 30,000 | 40 hours |
| Kelly Whalen-Cassinelli | Recreation Assistant | 31,359 | 40 hours |
| Elizabeth Shequine | Justice (Two) | 9,690 | |
| Bruce Aubin | | | |
| Dana Lopergalo | Court Clerk | 18,417 | 20 hours |
| W. James Tyger | Sole Assessor | 32,464 | 20 hours |
| Laura M. Hurley | Assessor's Aide | 19,964 | 20 hours |
| Clayton Tyger | Data Collector | 15.76hr | |
| Nicolina Caul | Planning/Zoning Secretary | 17.47 hr | |
| Joseph Adams | Dog Control Officer | 8,955 | |
| John D. Neubauer | Building Inspector I | 18,569 | 15 hours |
| John D. Neubauer | Zoning Administrator | 12,986 | 10 hours |
| Dana Lopergalo | Clerk PT | 16,855 | 20 hours |
| Thomas Fiore | Groundskeeper | 20,157 | 40 hours |
| Louis Spagnola | Constable | 3,231 | |
| Louis Spagnola III | PT Constable | 627 | |
| Earl Smith | Cleaner | 10.71 hr | |
| Edward Wheeler | Deputy Highway Superintendent | 24.74 hr | 40 hours |
| Keith Parent | MEO | 24.35 | 40 hours |
| Charles Erts | Auto Mechanic | 23.01 | 40 hours |
| Michael Llanes | MEO | 21.62 | 40 hours |
| Thomas Coy | MEO | 21.02 | 40 hours |
| Joseph Erts | MEO | 17.38 | 40 hours |
| Jason Murphy | MEO | 16.39 | 40 hours |
| Wayne Gruntler | MEO | 16.00 | 40 hours |
| Jesse Sutherland | Solid Waste Attendant | 16.72 | 24 hours |
| Joseph Magnarella | Solid Waste Attendant | 15.76 | 24 hours |

All ayes were recorded.

On a motion made by Councilman Turletes and seconded by Councilman Audia the Board approved the procurement of a blanket undertaking from a duly authorized corporate surety covering the officers, clerks and employees of the town. Any such blanket undertaking entered into must indemnify against losses caused by the failure of the officers or employees to faithfully perform their duties or by their fraudulent or dishonest acts. All ayes were recorded.

On a motion made by Councilman Turletes and seconded by Councilman W. Murphy the Board authorized the Supervisor to allow an independent auditor, D'Achiile and Associates for the audit of financial undertakings of the fiscal year 2010 and for the preparation of the 2010 Annual Financial Disclosure that the Town must file with the NYS Comptroller's Office by March 31, 2011. All ayes were recorded.

On a motion made by Councilman W. Murphy and seconded by Councilman Audia the Board appointed the Poughkeepsie Journal or the Millbrook Independent or the Millerton News dependent upon publication dates as the official Town newspaper. All ayes were recorded.

Annual Statement of Disclosure for Public Officers of the Town of Washington Any Elected Official, Appointed Official or Employee of the Town of Washington is required to provide written and verbal notification of any:

- financial interest held by them or their spouses or dependent children, in cases where these businesses or activities are involved in doing business by contract with the town.
- any position in any business association or other organization held by them, their spouse or dependent children, either for-profit or not-for profit, in any case where these associations are involved in doing business or pursuing activities or investments which in any manner will entail local legislative or administrative approvals by any board or public officer of the town.
- Any current outside employment or self employment activities held by them, their spouses or dependent children in any business venture or enterprise doing business with the town.

Town Clerk Mary Alex disclosed that her husband is a partner in The Chazen Companies. Councilman Robert Audia reported that he is on the Board of Directors of the Bank of Millbrook.

Town Clerk Alex reminded all Elected Officials (participating in the retirement system) are required to keep a 3 month log that must be completed by May 30, 2011 and submitted to the Town Clerk by June 29, 2011. Elected Officials participating in the retirement system with a term of office expiring in 2011 are required to keep a 1 month log that must be completed by May 30, 2011 and must be submitted to the Town Clerk by June 29, 2011.

Supervisor Prisco said she would schedule a Public Hearing on Local Law __ of 2011, A law protecting wetlands and watercourses when Councilman M. Murphy is in attendance.

Highway Superintendent Brownell has presented the 2010 Highway Inventory.

At the request of Highway Superintendent Brownell, on a motion made by Councilman Audia and seconded by Councilman W. Murphy the Board appointed Clove Excavators as the primary rental company for highway equipment for the highway department. All ayes were recorded.

There being no other business, on a motion made by Councilman Turletes and seconded by Councilman W. Murphy the meeting was closed at 9:40 PM. All ayes were recorded.

Mary Alex, Town Clerk